

BOONE COUNTY BOARD OF COMMISSIONERS

MINUTES OF THE SEPTEMBER 7, 2021 MEETING

The Boone County Board of Commissioners met in regular session at 9:00 AM on Tuesday, September 7, 2021 in the Connie Lamar Meeting Room located on the main floor of the Boone County Annex Building at 116 W. Washington Street, Room 105, Lebanon, IN 46052 with the following personnel in attendance:

Tom Santelli	Commissioner, President
Jeff Wolfe	Commissioner, Vice President
Donald Lawson	Commissioner
Jordan Clouser	On Behalf of County Attorney, Bob Clutter
Kaylee Jessie	Administrative Assistant

DETERMINATION OF QUORUM AND PLEDGE TO THE FLAG

Commissioner Santelli opened the meeting at 9:03 AM with a quorum of all three (3) Commissioners present. The Pledge to the Flag took place during the Drainage Board Meeting this morning.

IN THE MATTER OF MINUTES

Commissioner Lawson moved to approve the Minutes of July 6, 2021, July 19, 2021, and August 2, 2021 Commissioners' Meeting as presented. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF LEGAL ISSUES

Attorney Jordan Clouser presented the following items:

- 1) Release of the following maintenance bonds:
 - a) Edmonds Creek at Anson Section 1 for storm drains and erosion control totaling \$85,315.00
 - b) Edmonds Creek at Anson Section 2 for storm drains and erosion control totaling \$21,426.00Commissioner Wolfe moved to approve the release of maintenance bonds presented. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

 - 2) Accept performance bond for Bridle Oaks Section 2 for storm drain and erosion control totaling \$342,304.33
Commissioner Lawson moved to approve the acceptance of performance bond for Bridle Oaks Section 2. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.
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IN THE MATTER OF CYCLICAL REASSESSMENT CONTRACT WITH GUTS

Lisa Garoffolo, County Assessor, presented the cyclical reassessment contract with Government Utilities Technology Service, Inc. ("GUTS").

Commissioner Wolfe moved to approve the cyclical reassessment contract with Government Utilities Technology Service, Inc. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

**IN THE MATTER OF RELIABLE TRANSMISSION SERVICE MIDWEST, INC.
(RTS) CREDIT APPLICATION**

Max Mendenhall, Capital Investments Director, presented the credit application with Reliable Transmission Service.

Commissioner Lawson moved to approve the credit application with Reliable Transmission Service. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

**IN THE MATTER OF INDOT LPA CONTRACT FOR THE R/W SERVICES FOR BRIDGE 192,
CR 300 S JUST EAST OF CR 800 E**

Nick Parr, Highway Director, presented the Indiana Department of Transportation (“INDOT”) Local Public Agency (“LPA”) Project Coordination Contract (Des No. 1802833) for the right of way services for Bridge 192, CR 300 S just east of CR 800 E for ratification. Commissioner Wolfe is the authorized commissioner to execute INDOT contracts on behalf of the board through DocuSign.

Commissioner Lawson moved to approve and ratify the INDOT LPA Contract. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.

IN THE MATTER OF 2021-04 CRACK SEALING IN VARIOUS TOWNSHIPS

Nick Parr, Highway Director, presented an agreement with All Star Paving, Inc. for project 2021-04 for crack sealing in various townships. The agreement based on the described bid proposal has a not to exceed amount of \$88,675.16.

Commissioner Wolfe moved to approve the agreement with All Star Paving, Inc. for project 2021-04 for crack sealing in various townships. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

**IN THE MATTER OF BUTLER FAIRMAN & SEUFERT TASK ORDER #20
PROJECT 2021-04 CRACK SEALING IN VARIOUS TOWNSHIPS**

Nick Parr, Highway Director, presented the Butler Fairman & Seufert (“BF&S”) task order #20 for project 2021-04 crack sealing in various townships. Task order includes work to be completed for construction inspection with a not to exceed amount of \$20,000.

Commissioner Wolfe moved to approve the Butler Fairman & Seufert task order #20 for project 2021-04 crack sealing in various townships. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

IN THE MATTER OF OLD BUSINESS

Chet Crow thanked the commissioners for allowing him to present his proposal to reestablish the Weed Control Board at the August 2nd meeting. He briefly described the Canadian thistle that can be found throughout Boone County and how it spreads. At the previous meeting, Commissioner Wolfe asked if there are any other Indiana counties that has an active Weed Control Board. Chet informed the commissioners that Hancock County has a Weed Control Board and provided a weblink that highlights the roles and responsibilities of the board. The commissioners would like to investigate further and meet with Chet after harvest season.

IN THE MATTER OF STAFF REPORTS

- APC – Rachel Cardis
- Coroner's Office – Justin Sparks
- Facilities / Capital Investments – Max Mendenhall
- Health Department – Lisa Younts / Abby Messenger
- Highway Department – Nick Parr
- Human Resources – Megan Smith
- IT Support – GUTS
- Other Elected Officials

Justin Sparks, County Coroner presented the following items:

- 1) This week is Nation Suicide Prevention Week (*Sunday, September 5 through Saturday, September 11*). Right now, in our non-natural deaths for Boone County this year, suicide is the leading cause of death. That is a big deal. That is a preventable deal. Justin publicly thanked Gus with the Lebanon Reporter on the article that was published to help get the word out about awareness for suicide prevention. Several counties have suicide prevention coalitions and Justin is seeking resources to bring that Boone County.
- 2) Wanted to clear up some confusion where the investigation of cases takes place by the Coroner/Coroner's Staff. He has heard that many believe most of the investigations are at the hospital, which is incorrect. Out of the 99 deaths reported this year, 85 of those investigations occurred outside of the hospital where the Coroner's office is responding to people's homes or other settings.
- 3) There was discussion on how the Coroner's Office would benefit on having an office space, meeting room, storage space, and an examination room in the proposed Justice Center Project.

Nick Parr, Director of Highway Department presented the following items:

- 1) Construction in right-of-way permit (#202110049) for Richard Weber at CR 375 N just west of SR 39 to replace file tile 150 feet underground linear construction. The Boone County Highway Department recommends approval.
Commissioner Lawson moved to approve the construction in right-of-way permit (#202110049) for Richard Weber. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.
- 2) Construction in right-of-way permit (#202110050) for Boone REMC at 3720 E 850 N to replace overhead line with underground cable. There is a \$5,000 blanket bond on file. The Boone County Highway Department recommends approval.
Commissioner Wolfe moved to approve the construction in right-of-way permit (#202110050) for Boone REMC. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 3) Road closure permit (#202130008) for Platinum Properties at CR 475 E between Whitestown Pkwy and CR 750 S from September 20th through November 12th. The Boone County Highway Department recommends approval.

Commissioner Wolfe moved to approve road closure permit (#202130008) for Platinum Properties. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 4) Road closure permit (#202130009) for Safety Services & Supply at CR 800 S and US 136 from September 7th through September 14th. The Boone County Highway Department recommends approval. Commissioner Wolfe moved to approve the road closure permit (#202130009) for Safety Services & Supply. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 5) Beaty Construction's change order #3 for Project 2018-07 rehabilitation of Bridge 311, Williams Street over Prairie Creek. This is a reduction to the amended contract amount by \$31,972.74. This is the final change order for this project and makes the total amount of the project \$876,808.61, which is \$2,191.39 under the original contract amount of \$879,000.

Commissioner Wolfe moved to approve Beaty Construction's change order #3 for Project 2018-07 rehabilitation of Bridge 311. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 6) Olco Inc.'s change order #1 for Project 2020-06 replacement of small structure CL-030. This is a reduction to the amended contract amount by \$10,302.14 making the new contract amount \$146,161.79. Commissioner Wolfe moved to approve Olco Inc.'s change order #1 for Project 2020-06 replacement of small structure CL-030. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.

- 7) Olco Inc.'s change order #1 for replacement of small structure MA-030. This is a reduction to the amended contract amount by \$6,338.89 making the new contract amount \$154,885.07. Commissioner Lawson moved to approve Olco Inc.'s change order #1 for replacement of small structure MA-030. Motion seconded by Commissioner Wolfe; motion passed unanimously.

8) Other Highway Department Updates:

- Small Structure JE-020 closes on 9/7 for construction
- Bi-annual bridge inspections begin week of 9/7

Debbie Ottinger, County Recorder:

- 1) The request to have a memorial ceremony for 9/11 on Friday, September 10 beginning around 9:40 am on the south side of the courthouse lawn, near the flag poles. She will coordinate with Kaylee Jessie to send out the flyer. Max Mendenhall will have facilities staff to set up chairs and equipment. Debbie Ottinger also asked permission for staff to also attend the ceremony. The commissioners gave their approval.

Kent Eastwood, County Prosecutor:

- 1) Commented that some of his employees recently tested positive for COVID-19 and some showing signs of symptoms. The Prosecutor's Office will be closed to the public until further notice. They will be going back to 50% of staff working in office and alternating shifts like they have done in the past during the height of the pandemic. Masks will be worn in common areas. This is to protect his staff and the public. He believes a good portion of his staff is vaccinated.

Commissioner Santelli:

- 1) Asked Auditor Crum on an update regarding American Rescue Plan (ARP) funds and when it is expected for the County to receive those funds? Auditor Crum commented that the county has not received those funds yet. About two weeks ago it was last reported that the estimated disbursement date was 3-4 weeks. The county should be receiving those funds any day now.
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IN THE MATTER OF DOCUMENT SIGNING

- 1) Key request forms for Abigale Sunier and Lexi Taylor.
Commissioner Lawson moved to approve the key request forms submitted. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.
 - 2) Claims Dockets – regular, prepaids, payroll, and insurance.
Commissioner Lawson moved to approve Budgetary Claims presented from the Auditor's Office. Motion seconded by Commissioner Wolfe; motion passed unanimously 3-0.
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IN THE MATTER OF MAIL

See (**Appendix #3**) for a list of mail opened by the Commissioners on this date.

IN THE MATTER OF ADJOURNMENT

With no further business, Commissioner Wolfe moved to adjourn the Boone County Commissioners' Meeting at 9:53 AM on Tuesday, September 7, 2021. Motion seconded by Commissioner Lawson; motion passed unanimously 3-0.